



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Akal Degree College Mastuana
• Name of the Head of the institution	Dr. Amandeep Kaur
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01672289369
• Mobile no	9815249537
• Registered e-mail	adcmastuana@yahoo.com
• Alternate e-mail	naac.adcmastuana@gmail.com
• Address	NH-7, GURSAGAR MASTUANA SAHIB, DISTT. SANGRUR
• City/Town	Sangrur
• State/UT	Punjab
• Pin Code	148001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Punjabi University Patiala				
• Name of the IQAC Coordinator	Dr. Joginder Singh				
• Phone No.	01672289369				
• Alternate phone No.	01672289369				
• Mobile	9814479717				
• IQAC e-mail address	naac.adcmastuana@gmail.com				
• Alternate Email address	adcmastuana@yahoo.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://adcmastuana.org/agar2122/AQAR-21-22.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://adcmastuana.org/agar2223/ac2223.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.63	2019	01/05/2019	30/04/2024
6. Date of Establishment of IQAC			11/08/2015		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
One day Workshop on Cyber Crime Prevention Measures was conducted on 6/10/2022 in collaboration with Police Department. Ms Kamaljeet Kaur, Senior Inspector, Punjab Police was the resource Person.	
Student Training for PPT presentation by English Department	
One day Workshop on Vedic Mathematics in Research on 23/2/2023	
International Seminar on Sikh Values and Their Relevance in Global Conduct on 20/4/2023	
Implementation of Biometric Machine for Teacher's Attendance, New Equipment for Physics Lab	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
improvement in academic administrative audit	academic administrative audit improved
increase the use of ICT	Use of ICT was increased
promotion of social, cultural and communal harmony	staff and students were sensitized about the rich cultural heritage of India
To share the importance of international cooperation and role of India in the community of nations	G20 neighbourhood youth parliament was organised

13. Whether the AQAR was placed before statutory body?	No
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- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE
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Year	Date of Submission
2022-23	15/02/2024

15. Multidisciplinary / interdisciplinary
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In order to enhance the scope or depth of learning - NEP 2020 has strongly recommended multidisciplinary education as a comprehensive approach across all disciplines. The primary purpose is to provide students with knowledge about a certain topic and enrich their multidimensional skills and experiences. The next academic session is an ideal opportunity for autonomous HEIs, especially universities, to easily embrace the interdisciplinary approach to education because several fields currently exist there. Since we are affiliated with Punjabi University Patiala, we are anticipating the university's decision about the implementation of a multidisciplinary approach in the institution. The university has already formed committees and task forces. In the first phase, it is imperative that these committees & task forces determine the courses in a program that shall be delivered in a multidisciplinary

manner. The Institution is committed to implementing the scheme with utmost sincerity

16.Academic bank of credits (ABC):

Institute has started the registration of Students for Academic bank of credits. for this, a registration drive was organized in the College and as a result more than 900 students of the institute are now having their ABC-Id

17.Skill development:

The institution has put strong efforts to strengthen the vocational education and soft skills of the students. The institution recognizes clearly that there is a need to place a strong emphasis on skill development, particularly for students who belong to marginalized sections of society. To advance vocational education in the region and meet the needs of the students, Akal Degree College Mastuana offers B.Voc courses in software development and retail management. Undergraduates have access to the B.Voc course program. In contrast to conventional courses, however, this course is aligned with employment function descriptions in accordance with the National Skills Qualification Framework (NSQF). The curriculum is designed to be work-integrated and to stay up with the standards set by the industry. Due to its emphasis on practical studies rather than just theoretical understanding, the course differs from more conventional academic programs. The fundamental benefit of B.Voc courses is that they ensure that students have the necessary skills, prepare them for the workforce, and enhance their employability.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

India has undoubtedly made great strides in every field—commerce, technology, development, etc.—but at the same time, there has also been a disengagement from our beliefs and a decline in values. Currently, the negative effects of Westernization, excessive privatization, and separation from its cultural roots are crippling our educational system. In this uncertain time also, the college strives to give students a holistic education by incorporating the beliefs and customs of the Indian Knowledge System into our teaching methods. The institution has maintained the rich legacy of Sant Attar Singh Ji, a philanthrope and visionary educationist. Sant Attar Singh ji promoted morality and sobriety in the life of the students by preaching the teachings of the ten Sikh Gurus. The college already has two Indian language departments including Hindi and Punjabi. Students gain a thorough awareness of our diverse cultural history through the curriculum that is being taught,

including its language, culture, and belief systems. The promotion of the Punjabi language and culture is given special attention. Additionally, in the upcoming years, celebrations of Indian culture and traditions will be of utmost importance in order to revitalize Indian culture. The faculty is fully prepared to work together to develop and implement curricula that incorporate the Indian knowledge system in their respective fields.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college has successfully imbibed the OBE approach to education and learning which centers all academic programs and instructional activities around the specific outcomes. Our website, as well as key locations in the departments, clearly describe our Program Outcomes (PO), Program Educational Outcomes (PEO), and Course Outcomes (CO). Students are evaluated in accordance with the OBE Attainment Model. We want every student to be able to demonstrate these outcomes by the time they have finished the course. It is a method of instruction that places a strong emphasis on measuring student achievement through results. Results are typically described in terms of a combination of information, skills, abilities, attitudes, and understanding that a student will acquire as a result of his or her effective engagement in a particular set of higher education experiences.

20.Distance education/online education:

Akal Degree College Mastuana exclusively provides courses in the standard offline mode in accordance with UGC regulations. To supplement teaching, online resources, and blended learning are used. Online classes and online exams were held as per directives of the Punjabi University Patiala only during the lockdown necessitated by the COVID-19 pandemic. Additionally, the college lacks the authorization to offer distance learning courses.

Extended Profile

1.Programme

1.1

647

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 959

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 1281Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 330

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 48

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 55

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1	647
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	959
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1281
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	330
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	48
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	55
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	34
Total number of Classrooms and Seminar halls	
4.2	97.52587
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	107
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution is affiliated with Punjabi University, Patiala and has developed a well-organized mechanism to ensure effective curriculum delivery. The execution process begins with the formulation of academic calendar in the light of calendar issued by the affiliating University. The annual academic calendar includes both curricular and co-curricular activities. The pre-semester planning includes calculation and allocation of workload by departmental HODs as per the subject expertise and experience of their respective faculty along with time table formulation. The time table is conveyed to students through the Departmental notice board and WhatsApp groups by their respective mentors. An orientation programme is conducted for students that bridge the intellectual/cultural gap of students before starting with the regular class room teaching and mentoring tutorials. A number of student enrichment activities like seminars, workshops, webinars, expert lectures, educational visits etc. are organized from time to time to supplement classroom experience with hands-on-

knowledge. The Institution encourages the faculty to attend the Seminars, Short Term Workshops and FDPs to ensure effective deliverance of curriculum. Regular class tests followed by mid semester exams are taken. According to the needs of students, remedial and tutorial classes are organized. Post semester activities include submission of internal assessment and collection of feedback from students, alumni and faculty.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://adcmastuana.org/aqar2223/1.1.1-Proofs(22-23).pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution promotes learner centred teaching tools techniques such as power presentation, group discussions to enhance the efficiency of curriculum delivery. In addition to academic excellence, the Institute also externalize the pursuit of excellence in moral, ethical, physical, and social development. Academic calendar outlines a schedule for teaching, examination, assessment, sports trials, youth festivals etc. In addition to the information on formal evaluation, the academic calendar also contains information on general orientation programme, admission, house exams, talent hunt, formation of mentoring groups, NCC and NSS induction dates, planning of co-curricular activities by the subject societies and clubs, wild life week celebration, sports day, youth festival for the UG and PG classes. In order to upgrade the subject-related knowledge, seminars, guest lectures and workshops are organized. The college has departmental libraries along with a very rich central library for the benefit of the students. The college provides e-learning facilities to the faculty through the rich INFLIBNET-supported library. Further, the mid semester house exams are arranged and held and the results compiled in Registrar office. The Internal Assessment of all students is compiled and recorded and sent to the University. Faculty in consultation with their respective HODs regularly give students topic based class assignments and MSTs to revive and enhance their worldviews through inventive learning.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://adcmastuana.org/aqar2223/1.1.2-Proofs(22-23).pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The syllabi prescribed by University integrate crosscutting issues pertaining to Professional Ethics, Human Values, Gender, Environment, and Sustainability. The college offers Add on courses and organizes co-curricular activities to inculcate values and ethics among the students. Through these activities students imbibe with moral and social values, sensitivity towards gender issues and environmental consciousness. The curriculum designed by the university includes professional ethics in political science, commerce and business administration. The code of professional ethics is communicated to students at the time of preparing project reports, while appearing in examination and seminars. Gender issues, Human Values, Environment and Sustainability are addressed through various activities like poetry recitation, poster making, Women Empowerment and Women's Day celebration organized by NSS, NCC and various clubs/societies. The add-on courses like Gurmat Education, Moral Education, and

Community Services Education also promote human values among young minds. There is cross reference of gender concerns in the curriculum of Languages.

Affiliating University has also introduced "Environment and Road Safety Awareness" compulsory subject at the UG level. Various seminars, tree plantation drives, Swachh Bharat Abhiyaan, the celebration of Earth Day, Ozone Day and National Science Day, etc. are organized to aware the students about the safety and conservation of our Environment.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

156

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

7

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	https://adcmastuana.org/aqar2223/1.4.1-feedback-report.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://adcmastuana.org/aqar2223/1.4.2(22-23).pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	

959

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

280

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute assesses the learning levels of the students via oral tests, class tests, and study skill questionnaires as well as Page 15/64 14-08-2023 12:05:39 Annual Quality Assurance Report of AKAL DEGREE COLLEGE oral tests conducted by assistant professors of the various streams to check the mental ability of the students like sharpen and promptness i.e. the immediate response given by the students. E-media Centre of the college launched a subdomain studynotes.adcmastuana.org to help the students find notes/PPTs/Videos of their faculty at anytime/anywhere. The college conducts Mid Semester tests twice a session. The teachers organize written tests for their students of various streams individually. Institute developed an environment in which the highest scorer students help the weaker students in their studies. Senior students assist the junior students with assignments. Some extra classes and remedial classes have also been conducted to upgrade the level of weak students and an attempt to bring them to the same level as that high-score students. The high scorers were prepared to deliver PowerPoint presentations/Lectures. This academic activity allows the students to sharpen their presentation skills, speaking skills, and listening skills, and

above all this leads to subject enrichment. Students of the Science stream Prabhjot Kaur and Kamalpreet Kaur completed a 6-week online training on "programming with Python."

File Description	Documents
Paste link for additional information	https://adcmastuana.org/agar2223/2.2.1-additional.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
959	48

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Lecture methods as well as group discussion methods are adopted and visual aids like charts, maps, tables, and models are used by various faculty members to make their subject interesting and also to incorporate the participation of students. The zoology department has a museum of skeletons of many animals to teach and impart quality education. Similarly, the Department of History teaching under graduation and post-graduation courses through maps, Globes and the Department of Psychology conducts lectures and seminars on mental health. The college has well-equipped Science and Computer Labs to develop a broad understanding of theoretical concepts with the aid of practical methods. Models and Experimental kits are used in Labs. Regular Industrial visits and training programs are organized. Various other student-centric methods were adopted to enhance students' learning experience such as: Conference- the international conference was conducted to enlighten and aware the students, research Scholars as well as Faculty of various colleges about the higher education system. Excursions and field visits were conducted by the Department of Agriculture. Cleanliness camp: The students of various departments clean their lecture halls, labs, and even

campus lawn to make the institute a beautiful center of learning and teaching.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://adcmastuana.org/agar2223/2.3.1-additional.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT Tools:

1. Projectors- Projectors are available in different classrooms/labs

2. Desktop and Laptops- Arranged in Computer Lab and Faculty cabins all over the campus.

3. Printers- They are installed at Labs, HOD Cabins, and all prominent places.

4. Photocopier machines - Multifunction printers are available at all prominent places in the institute.

5. Scanners- Multifunction printers are available at all prominent places.

6. Seminar Rooms- Three seminar halls are equipped with all digital facilities.

7. Smart Board- Two smart board is installed on the campus.

8. Auditorium- It is digitally equipped with mike, projector, cameras, and computer system.

9. MOOC Platform (NPTEL, Udemy, Edx, etc)

10. Digital Library resources (DEL NET) ICT Use by Faculty

A. PowerPoint presentations: Professors are urged to include PPTs

in their lectures by employing projectors with websites, internet search engines, and digital libraries.

B. Video Conferencing: Zoom and Google Meet are used to conduct counseling sessions with students.

C. Video lecture: For long-term learning and future reference, students have access to recordings of video lectures. D. Preparation of study notes for uploading on the College Website (<https://studynotes.adcmastuana.org/>)

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

41

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

401

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

There is a standard process of internal examination in the college. According to the academic calendar, a student has to appear in class tests and 2-internal examinations. The schedule of the internal examination is decided at the beginning of the session, in the form of academic/activity calendar. According to the academic calendar, a teacher has to take the unit test, which may be in the form of a written test, blackboard presentation, power-point presentation, quiz on the subject, or by another method, which the subject teacher decides. The marks of the unit tests are shown in the classrooms and each student can ask about their performance. They can observe their test copies. The records of the obtained mark are written in Teacher Dairy. If there is any difference or discrepancy in their marks, it can immediately be corrected. The test copy of the unit test and the quarterly test is shown to students for their observation. The concerned subject teacher keeps a record of all internal exams, e.g., unit-test, quarterly exams, and assignments given to students. After showing the answer sheet to students, a copy of the student is kept in the registrar's office/internal examination section

File Description	Documents
Any additional information	View File
Link for additional information	https://adcmastuana.org/aqar2122/2.5.1-link.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Principal has deputed Registrar(committee link is given) for the smooth conduct of the examination and to cater to students' grievances related to the examination as well. The College ensures maximum transparency and efficiency in examination-related grievances. Registrar, Examinations deals and communicate with the students regarding the schedule and revised schedule (if any) of examinations. There is a timely display of date sheets in the information corner of the college and the same is circulated even through WhatsApp groups by their mentors. Mid-semester exams are taken in a properly planned manner. A detailed date sheet is prepared for the same and uploaded to students' WhatsApp groups and on college notice boards. The pattern of these examinations is similar to that of university examinations. It gives prior practice to the students for final examinations.

(a) During Examination: (i) During internal Examinations, if any

student finds a discrepancy in the question, e.g. data given in the question is insufficient or options are repeated, out-of-syllabus questions students may report it as an invalid question.

(b) After Result After the result declaration, if any student has an objection to the result, he/she comes to College Exam Coordinator for the same. If students are not satisfied with their marks, they are given a second chance by the concerned teacher in the form of class tests/Assignments

File Description	Documents
Any additional information	View File
Link for additional information	https://adcmastuana.org/pages/College-Committees-(2022-23)-final.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Undergraduate and Postgraduate courses are offered under the faculties of Arts, Commerce, and Science at our Institute offered Undergraduate and Postgraduate programmes. The institute followed the curriculum prepared by our affiliated university for these programmes. The Institute has listed the program's learning outcomes as well as all of the courses provided by each department. Each department uses the following mechanism to communicate the learning outcomes to teachers and students.

*Hard copies of syllabi and learning outcomes are accessible in departments for teachers and students to reference.

*Soft copies of curriculum and learning outcomes of programmes and courses are also available for reference on the college's website.

*Teachers were informed of the importance of learning outcomes during department meetings at the beginning of each semester.

*Students are also made aware of this through the department's induction programme.

*Students are informed of the course outcome by the different

course faculties at the start of the course, along with the syllabus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://adcmastuana.org/pages/outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Method of assessment of POs / PSOs

The program outcomes and Program Specific outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods.

Direct methods are provided through direct examinations or observations of student knowledge or skills against measurable course outcomes. The knowledge and skills described by the course outcomes are mapped to specific problems on University Examination, internal exams and home assignment.

Finally, program outcomes are assessed and Program Assessment Committee concludes the PO attainment level

At the end of each semester, university conducts examinations based on the result published by university the course outcomes are measured.

Assignments are given at the end of each module. The assignments are provided to students and they refer the text books and good reference books to find out the answers and understand the expected outcome of the given problem.

Three internal tests are conducted per semester .

To ensure that students have achieved desired level of competencies at module level. Record of the university examinations is maintained in the office.

This data is analyzed to find out the pass percentage of the students.

'These outcomes are always discussed in the Academic Council meetings. The Council also discusses the degree to which learning outcomes have been achieved in the college. The policies and strategies are framed in these meetings to encourage better performance in the Future

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

282

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://adcmastuana.org/aqar2223/sss.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Akal degree College, Mastuana Sahib(Sangrur) makes consistent and

abundant efforts for the promotion of research, transfer of knowledge, making the education process innovative and time relevant. The details are as under :

The college has established a dedicated Research and Development cell whose initiative is to transfer of knowledge through special lectures by eminent personalities, college seminars, workshops, conferences, celebrating festivals including competitions, educational field trips, training programs. Faculty are also encouraged to pursue their PhD work by sanctioning study leave during their work and to participate in various skill enhancement programs like Orientation Programme, Refresher courses, Workshops, Conferences etc. under various schemes by providing financial support to them from the college funds. Skill Development cell taught Entrepreneurial skills to students through various value added and short term programmes and seminars on skill-based programmes like multimedia, web-technology, drawing, painting, collage, crafting, organic farming, photography etc. The E-media centre works to make e-content developed by college faculty freely accessible to the students. The college website and facebook page keep students and faculty familiar about all events and activities of the college. MOUs have been signed with many organisations for students to learn & adopt various innovative techniques and methods.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://adcmastuana.org/agar2223/3.2.1.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

A number of extension activities in the neighbourhood community and also in college campus were organized for sensitizing the students to social issues. In this regard, teachers and students of Green Field Convent School Dangarh participated in Akal Seed Farm and Agriculture Department where special information about cultivation of winter vegetables, early vegetables in tunnels, modern machinery used in agriculture, processing of sugarcane and method of making jaggery, sugar was given. A stall of Saffron seeds, organic jaggery, vegetable seeds etc. was set up by the Department of Agriculture with the support of Akal Seed Farm. Public Administration Department celebrated 'International Democracy Day' at Gram Sabha dedicated to the basic principles of democracy. Also the college took initiative to organise orientation programs in various schools which play an important role during the student's transition from school life to College life. A bicycle rally for students was organized by District Administration Sangrur on 22 May 2022 to create awareness against the evil of drugs and to inculcate hard work. SBA cell of college conducted tree plantation programme in the Akal College of Physical Education and NSS Department organized a blood donation camp with the help of Blood Bank Civil Hospital Sangrur.

File Description	Documents
Paste link for additional information	https://adcmastuana.org/aqar2223/3.4.1&3.4.3.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

6

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

22

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

2425

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

11

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Akal Degree College Mastuana is dedicated to provide top-notch instruction through hands-on learning, classroom instruction, first-rate facilities, and extensive expertise. The Institute satisfies all requirements set out by the relevant regulatory agencies with regard to the amount of land needed for education, administration, and amenities. The entire construction area of the college's campus is 15,113.82 square meters. There is enough room on the college campus for all extracurricular, co-curricular, administrative, and academic activities. The cutting-edge facilities offer a rich learning environment that increases interest in teaching and learning. The college has enough capacity for classrooms, seminar halls, cutting-edge labs, and an auditorium. For reasons of safety and security, CCTV monitors the whole campus. A wealth of facilities is available, including 34 classrooms, 2 seminar halls, 3 computer labs, 6 science labs, 1 library, 1 first aid room, 1 counseling center, 1 office, 1 exam cell, 1 auditorium (with 500 seats), 1 photocopy center, and HOD, faculty, boys & girls common, and store rooms. The majority of classrooms are equipped with LCD projectors and Internet access. There is an ICT capability for audio-visual presentations in one seminar hall, which is air-conditioned. Every laboratory is furnished with top-notch experimental sets that are essential. A whiteboard is supplied in each laboratory for instructional purposes. Each lab is equipped with a connector where instructors may plug in portable projectors as needed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://adcmastuana.org/aqar2122/4.1.1-proof.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Numerous resources have been made available by the institution to assist extracurricular pursuits in the arts, culture, and recreation. The college has one open area that can accommodate

about 1500 people and one auditorium/hall that can seat 500 people. By offering competent advice and financial assistance, the institution encourages students to compete in a variety of college-, state-, and national-level events. A senior faculty member leads the college's Youth Welfare Cell, which serves as a mentorship program for students preparing to participate in youth festivals. The institution also offers graduate and postgraduate courses in music vocal. Sports and Games: Under the direction of DPE, a team of committed employees maintains the indoor gymnasium and sports fields in an appropriate and professional manner. By taking first or second place in a variety of InterVarsity, National, and International Championships in sports like boxing, volleyball, athletics, rowing, rugby, basketball, etc., our students have brought honors to the institution. Students get sports materials in accordance with the program.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://adcmastuana.org/aqar2122/4.1.2-proofs.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://adcmastuana.org/aqar2122/4.1.3-proof.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

.958

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)****Name of the ILMS software: SOUL****Version: 2.0.0.14****Nature of Automation: Partially Automated**

Since the library is the hub of an academic and learning system, everyone may simply access it. The library's goal is to support the generation of new knowledge by acquiring, organizing, and disseminating knowledge resources and by offering services with added value. It still has 17067 books in its core library. Textbooks, reference books, a book bank, books for general reading in Punjabi and English, a collection of books for competitive examinations, back issues of journals, e-books, e-journals, project reports, computerized NPTEL video lectures, etc. are just a few examples of the library's diverse collection. Additionally, the college is currently subscribed to INFLIBNET's N-LIST, which offers various E-Books, Journals, and Magazines online.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://adcmastuana.org/aqar2223/4.2.1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.08

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

12.2

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our institution has cutting-edge Technological resources available. Our support team, which includes a Network Administrator, works tirelessly to keep all of our hardware and software current and error-free. The college offers computer facilities to the students so they can access the most recent IT

innovations and online course materials. With a Fibre Optics Leased Line link serving as its backbone, a dedicated local area network is born across the college campus. In addition to the JIONET Wi-Fi, hotspots have also been set up on campus. The following IT resources and facilities are accessible to support both academic and administrative activities:

- 1) Desktop computers and printers in all departments are among the IT resources available to assist academic and extracurricular activities.
- 2) Internet access in all courses and departments.
- 3) The Campus Network is reached by all desktop PCs.
- 4) All smart rooms have LCD projectors.
- 5) An uninterruptible power supply is attached to every computer system, whether it is online or offline. 6) The Local Area Network is managed by a dedicated server that is installed. Using a 1:1 Fibre Optics leased line cable link, a total of 36 Mbps of internet bandwidth with 04 real IPs is made available. This bandwidth is then divided over the College Network.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://adcmastuana.org/aqar2223/4.3.1.pdf

4.3.2 - Number of Computers

107

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.62

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The maintenance committee is headed by a senior Professor Incharge who in turn monitors the work of the Supervisors at the next level. The maintenance officer conducts periodic checks to ensure the condition of the infrastructure. The College has a maintenance committee that oversees the maintenance of buildings, classrooms, and laboratories. Regular cleaning and maintenance of classrooms are carried out so as to provide an effective learning environment for the students.
- The library is partially automated. The college has a library committee that involved representatives of faculty from all streams.
- Sports grounds and Indoor Gymnasium hall are properly and professionally maintained by dedicated staff under the supervision of DPE.
- Adequate in-house staff is employed to meticulously maintain

hygiene, cleanliness, and infrastructure on the campus so as to provide a congenial learning environment. Dustbins are placed on every floor.

- Regular up gradation is carried out for computers and software. Computers are connected through LAN and with a high speed internet facility.
- The parking facility is well organized and efficiently maintained.
- The campus security is monitored through HDIP Surveillance Cameras.
- Every department maintains a stock register for the available equipment.
- Periodic reporting on requirements of repairs and maintenance is submitted by the HODs to the Administrative office.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://adcmastuana.org/aqar2223/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

118

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

77

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://adcmastuana.org/agar2223/5.1.3-proof.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

55

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

55

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

11

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

70

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution believes in equipping our students with certain administrative skills like planning, organizing, implementing, and decision-making to prepare them for field and office jobs in their respective domains. Student representation is an inevitable part of the administrative and co-curricular activities of the college. The institution provides an elaborative platform for the students to polish and nurture their leadership qualities. The student council is selected from different streams, preferably senior students, by the Staff Council on the recommendations of concerned HODs and interviews thereafter by the Staff Council if needed. The members are made responsible to carry on certain administrative affairs, especially at the college level like the Annual Athletic meet, Youth Festival, Seminars, Lectures, and celebrations of National and Religious events. The Student Council is made responsible to maintain the discipline and decorum of the institution. Besides these, extension and outreach programs are also organized to sensitize the students and give them a global perspective of social service and national integration through NSS, and NCC. Anti-ragging Committee and Squad, Hostel Committee, and Discipline Committee have representatives from the student council who actively participate in the smooth functioning of these committees. These committees are formed to provide the students an opportunity to contribute their creativity and soft

skills in planning and organizing various activities. Page 41/64
14-0

File Description	Documents
Paste link for additional information	https://adcmastuana.org/agar2223/5.3.2-additional.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

An alumnus of an institution is its biggest ambassador and the institution takes utmost care in promoting and strengthening a sense of bonding between alumni and the institution. The institution has a registered alumni association that is a pillar of strength and support to the institution. This alumni body connects the pass-out students with their mentors. The alumni were founded in 2014. The association comprises eminent personalities placed in distinguished positions. To name a few Mr. Gurbaj Singh additional principal conservator 1976, Mr. Tarsem Lal Gupta Chief Coach Boxing SAI NIA Patiala, 1973, Dr. Jasbir Singh Aulakh, SMO Barnala 1984, Mr. GurdevSingh Sr. Manager, BPC, Lalru, 1976, Mr.

Sukhwinder Singh Dhindsa, District Manager PSNC, 1972, Mr. Ajay Kumar Swimming Coach, PAU Ludhiana, 1988, Prof. Ram Saroop Singh, Dean Faculty of Life Science, Punjabi University Patiala. These stars along with some very famous international level sportspersons like. All the members of this association are connected through the WhatsApp group of the alumni association. This association has contributed immensely to student welfare by providing financial assistance in the form of cash prizes for meritorious and needy students. Since its inception, this welfare association has supported the institution in the promotion of educational practices. It has also been instrumental in gaining admission to various streams and courses. The prestige event has been scheduled for the 2nd Saturday of December every year.

File Description	Documents
Paste link for additional information	https://adcmastuana.org/aqar2223/Alumni.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Akal Degree College Mastuana believes in empowering the students of Rural Community by providing quality education so that the students could succeed in the fast-changing environment. We pursue institute and National Goals with determination to fulfill the insights and mission of the great Saint- Baba Attar Singh Ji. In the early twentieth 20th century Sant Ji undertook the task of educating the rural masses to amalgamate with the mainstream population. At present we are engaged in imparting education to thirteen hundred students by providing state-of-the-art facilities in Arts, Commerce, Management, and Science streams. The Institution is committed to educating and propagating social

justice and equality and investing in all the student academic and career pathways. We provide an engaging environment to create a sense of belongingness and always remain accessible for the students to support them in all spheres of life be it personal or professional. We always endeavor to uplift their spirits by providing the best possible guidance to empower our students in each and every area of life.

Our college has the best infrastructure to meet the pedagogic and research needs of the students and faculty. Apart from the academic standards we also maintain a vibrant tradition of co-curricular activities in the area of sports, cultural, folk-art, and fine art activities at the zonal and interzonal levels. We are also taking initiatives in providing an inclusive environment to develop tolerance and harmony through cultural, social, and other activities for spreading the culture of unity in diversity.

File Description	Documents
Paste link for additional information	https://adcmastuana.org/aqar2223/6.1.1(22-23).pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management are essential pillars of effective leadership, fostering collaboration and empowerment within an organization. True to this concept the Governing Body of the college took a landmark decision this years by delegating entire responsibility to students at the JOR MELA (A religious congregation of three days in the memory of Sant Attar Singh ji). to hone their leadership skills. Students felt empowered and they contributed immensely.

Through these efforts, students were equipped with the necessary knowledge, skill and confidence to handle the mammoth task of managing such a large gathering at JOR MELA through various meetings with the management and teachers and also three days formal training was also provided.

Another initiative by the the governing body was to promote organic farming and the services of the students were taken in the seed farm which demonstrated forward-thinking commitment to

sustainability and environmental stewardship. By integrating organic farming into the college's practices, the institution not only contributes to a healthier ecosystem but also provides students with practical experience and knowledge in sustainable agriculture.

Both of these initiatives on the part of the Management have demonstrated positive results in the form of:

- A peaceful environment at the JOR MELA was successfully maintained.

Students have learnt the leadership skills, and bread earning skills with a sensitization towards natural environment.

File Description	Documents
Paste link for additional information	https://adcmastuana.org/aqar2223/6.1.2(22-23).pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The following is the comprehensive breakdown of how each aspect of the plan has been effectively and judiciously implemented to ensure success

- Research and Development (R&D)

Establish dedicated research cells has been created within the college to foster a culture of innovation and creativity. Many faculty members are whole heartedly have engaged and dedicated themselves in scientific and social science research which has fostered critical thinking and problem-solving skills. Monitoring system of the college has also been implemented to measure the quantitative and qualitative impact on the academic excellence.

- Mentorship

Through mentorship programme of the college there has been deployment of experienced faculty members which has virtually adopted each and every student of the college have provided valuable insights, career advice, and emotional support to

students, thereby fostering their personal and professional growth. Parents of each student are in close touch with the faculty members. By integrating mentorship into the institutional strategic perspective plan, colleges has created a nurturing and supportive learning environment that empowers students to realize their full potential.

Strategy:-

- New strategic plan has been implemented using MIS's namely solitaires

This software (Solitare) supports in various areas like online student portal, fee payment, teacher portal etc and it's account module helps in ledger book, cash book, tally, balance sheets. For the library SOUL 2.0 software has many modules for book keeping cataloging, library administration

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://adcmastuana.org/aqar2223/6.2.1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

At the college level, the administrative responsibility vests in the Principal assisted by IQAC. The composition of IQAC is inclusive and democratic and as per the norms of NAAC giving due importance to all the stakeholders.

Advisory committee comprises Principal as Chairperson, Senior faculty members and Office superintendent.

Grievance Redressal Committee, Anti-sexual Harassment Committee, and RTI Committee are constituted as per the guidelines of statutory/regulatory bodies.

The subject societies, clubs, committees organize academic, co-curricular and extra-curricular activities The academic departments are administered by Faculty Heads. For Promotions, the college follows the rules and regulations laid down by UGC, and

DPI (Colleges) Govt. of Punjab, Punjabi University, Patiala.

Recruitment Policy

Vacant non-teaching and supporting staff positions are filled at the college level as per the guidelines of /DPI colleges, Government of Punjab. Contractual faculty for one year is appointed at the college level by panel of interviewers constituted by ADCM, Sangrur as per the norms.

Promotion Policy The promotion is based on the necessary conditions laid down by UGC/DPI (Punjab) norms for career advancement i.e. on the basis of API-PBAS score.

File Description	Documents
Paste link for additional information	https://adcmastuana.org/pages/College-Committees-(2022-23)-final.pdf
Link to Organogram of the institution webpage	https://adcmastuana.org/agar2122/6.2.2_organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. All Government welfare schemes are applicable to the regular employees of the college, different types of leaves such as CL, El, RH along with other benefits such as CPF, EPF are available for the college employees.
2. College provides a number of facilities for the wellbeing of the staff, air-conditioned staff rooms, advance labs, departmental offices, well equipped kitchen, pantry, library has reading room and reading hall with reading tables and chairs.
- 3 The college campus is beautifully landscaped with abundant of trees, plants and well-maintained lawns, clean washrooms availability of RO drinking water and round the clock electricity.
4. Management has started a group insurance scheme for all the staff members against medical/accidental emergency.
5. Employees are provided soft loan facilities in the form of advances against salaries to meet the personal contingencies.
6. Class four employees are provided wheat loan.
7. Teaching and non-teaching staff is provided the performance based opportunities of career advancement.

File Description	Documents
Paste link for additional information	https://adcmastuana.org/aqar2223/6.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

16

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows all guidelines as prescribed by UGC, Punjab Government, and Punjabi University Patiala the affiliating university. The performance of each employee is assessed annually after the completion of one year of service. Performance Based Appraisal System(PBAS) as prescribed by UGC is followed in letter and spirit and a few highlights and salient features are as follows. Teaching Staff Promotions to the higher grade under Career Advancement Scheme are based on Academic Performance Indicators(API) scores. Almost all the teachers are provided some additional responsibilities and duties other than teaching to bring effectiveness to the system which is based on the interest and aptitude of the teachers. Appropriate weightage is provided while considering the promotions of the teachers. The faculty members whose promotions are due to apply well in advance and appropriate channels are formulated and accordingly, promotion cases are considered. Non- Teaching Staff Similarly, the performance of all the Non-Teaching staff is assessed through Annual Confidential Reports (ACR's) The comprehensive Annual Confidential Report comprises certain parameters . The overall assessment is based on the recommendations of the superintendent and the Principal. Students' feedback is vital in considering the promotions of teaching and non-teaching staff. Behavior, knowledge, and a ready-to-help approach are the important factors.

File Description	Documents
Paste link for additional information	https://adcmastuana.org/agar2223/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Akal Degree College is government grant-in-aid private management College, so it receives salary grant from Punjab Government against grant-in-aid posts under various government schemes of grant/funding agencies like UGC, UBA, ICSSR etc, we receive grants, any donations from an individual and from any NGOs etc is also audited by competent internal and external authorities regularly.

The college is running a number of self financed courses besides government aided courses as BA/BSc/B.Com, the annual budget for these courses is approved by the 16 members college managing committee and after them by the 31 members management committee.

Bursar is a member of the teaching faculty to check the bills and other relevant documents after the purchase and duly verified by the office superintendent, they work to ensure optimum utilization of resources.

The audit of funds received for SC/St students, minority funds is done by the finance department government of Punjab.

DPI colleges also conducts compliance audits in regard to adn rules ,leave rules, retired faculty payment, recruitment rules etc.

UC of all the received grants/funds are audited by CA, if there are any objections raised by the auditors, it is removed as soon as possible efficiently.

File Description	Documents
Paste link for additional information	https://adcmastuana.org/agar2223/6.4.1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.4

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource Mobilization:

- The college management committee makes choices about financial management and resource mobilization during its annual general meeting, where the budget for the following fiscal year is
- approved and the audited financial statements of the previous year are examined and discussed.
- However, the following efforts have been made to generate additional resources:
- Incremental growth from the collection of fees from students
- Philanthropists are encouraged to donate generously in favour of poor and needy students.
- To motivate college Alumni to donate funds for the college for fee of needy students

Resource Utilization/Expenditure:

- The budget estimate of revenue and capital expenditure for the ensuing year is prepared in advance along with the revised budget of the current financial year well in advance
- The budget is scrutinized, examined and approved by the college management committee in its annual general meeting.
- All financial transactions are transparent and screened by various purchase/expenditure committees and are approved by the Principal and Bursar.
- The College has initiated digital, cashless transactions to ensure efficiency and transparency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Skill enhancement learning program is designed to enhance the communication skills of the students through individual presentations, debates and our guided by IQAC with the help of head of departments seminars, workshops filled trips are organized to upgrade the skill development levels of the students to make them ready for the organized and informal sectors.

E-governance IQAC has taken initiative in technological times to improve the quality of administrative work.

1. A well developed management information system has been made for admission, exam, finance/telly account.

2. Online attendance of students is being done through. software which has ensured ready availability of students and staff records.

- IQAC aims at holistic development of the students in achieving academy excellence, as well as in other fields also like as a sportsperson, students are provided physical training through several games, annual athletic meet etc. The cultural aspect is undertaken by letting them

participate in youth festivals, celebrating special days and so on kirtan, langar-pangat are practiced regularly. Green audit, Academic audit are performed to evaluate the college campus.

3. Created WhatsApp group of faculty at the college level information.

4. WhatsApp mentoring groups have been created to provide guidance to the students.

File Description	Documents
Paste link for additional information	https://adcmastuana.org/agar2223/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

With the prime objective of imparting skill oriented and value-based education to students, the College has been regularly upgrading structures and methodologies of teaching-learning process. IQAC plays its prime role in strategizing and implementing these upgradations.

- **Academic Administrative Audit (AAA):** IQAC has institutionalized the annual conduct of AAA at internal level:
 - The HODs submit self assessment reports of academic performance of their departments in proforma provided by IQAC.
 - Teaching-learning, evaluation, learning outcomes, students profile, faculty profile etc. are the parameters of AAA.
 - The audit is conducted by a team constituted by Principal on the recommendations of IQAC.
 - This process has brought improvement in academic performance of various departments.
- Traditionally research at the undergraduate level is not given much importance, however, the IQAC has initiated various measures to support teachers in their academic, research and publications. To encourage teachers to undertake research and publication in their respective

fields financial support is provided by the College. Department-wise list of publications has been shared by the teachers in college groups and is also facilitated by all faculty.

File Description	Documents
Paste link for additional information	https://adcmastuana.org/agar2223/AAA-Report-22-23-final.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://adcmastuana.org/agar2223/Annual-Report-2022-23.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Akal Degree College, Mastuana Sahib, in Punjab's Malwa region, was founded in 1920 by renowned holy Saint, Sant Attar Singh Ji to promote female education and gender equality. The college supports gender awareness through various activities and fosters a safe and

inclusive academic environment. It offers equal opportunities for both male and female students in all areas, including curricular, co-curricular, and extracurricular activities. Female students actively participate in events at the college, university, state, and national levels, bringing recognition to the institution.

The college promotes gender equality through its academic programs and activities, such as celebrating International Women's Day and Teej Festival, a traditional Punjab event for girls. In addition, guest lectures on gender equity and observance of Menstruation Hygiene Day emphasize the importance of hygiene and safety for female students. Sanitary vending machines are available in the girls' common rooms for convenience.

To ensure safety and security, the college has installed CCTV cameras and established several committees, including anti-sexual harassment, women's empowerment, discipline, and grievance redressal. The institution also employs both male and female faculty members to maintain gender parity. Through these efforts, Akal Degree College creates a supportive and equitable environment for all its students.

File Description	Documents
Annual gender sensitization action plan	https://adcmastuana.org/aqar2223/7.1.1(22-23)gs.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://adcmastuana.org/aqar2223/7.1.1(22-23)sf.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:- Waste is segregated by the house keeping staff and accumulated at the central collection points from where it is cleared from time to time. Paper and plastic waste is sold to vendors. Surplus food from hostel is given to labour and multitasking staff.

Litter from trees and lawns is used for vermin-composing and making manure.

Biomedical waste Management:-The used needles are disposed of in the white sharp container instantly after use.

E-Waste Management:- A seminar was conducted by computer department for guiding the students about disposal of e-waste dated: 20.04.2022. This ensures that the computers and its components are recycled regularly and have man inexpensive maintenance. The college also insures the re-purchase of lithium batteries and ink cartridges.

Hazardous Chemicals and radioactive waste management:- Careful use of chemicals is maintained during practical classes and usage of radioactive substances in laboratories is prohibited.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Akal Degree College Mastuana Sahib embraces the ideals of Sant Attar Singh Ji, creating an inclusive environment that welcomes students from diverse socio-economic, linguistic, and cultural backgrounds. With divine blessings from Gursagar Mastuana Sahib, the college hosts seminars and lectures promoting religious

tolerance and diversity. The institution draws students from various Indian states like Haryana, Himachal Pradesh, and Uttarakhand.

The college begins each semester with an orientation program to help students transition into college life, bridging intellectual and cultural gaps. Throughout the year, the college celebrates various festivals, reflecting its commitment to cultural diversity.

On June 6, 2022, a quiz competition was held as part of "Ek Bharat Shresht Bharat," educating students about Punjab and its partner state, Andhra Pradesh. The college's Languages Department observed November as "Punjabi Maah," while Hindi Divas was celebrated on September 14, 2022. The Social Science Club organized Lohri festival on January 13, 2023, and a multi-lingual poem recitation event was held on February 4, 2023, to foster cultural diversity. International Mother Tongue Day was observed on February 21, 2023.

A lecture on "Moral Values, Ethics & Gender Equity" was given on March 17, 2023, with distinguished guests like Maharani Umma Devi, Maharani Preety Singh, Maharani Raseshwari, and Maharani Rajlaxmi. An International Seminar on Sikh Values and their relevance in a global context took place on April 20, 2023, reinforcing the college's commitment to cultural and religious diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Educational institutions play a crucial role in raising awareness about constitutional duties, rights, and obligations. Akal Degree College strives to instill strong social and professional ethics, promoting honesty, accountability, and civic responsibility. To educate students about their rights and duties, the college observes key national holidays such as Constitution Day, Independence Day, and National Unity Day, as marked on its annual planner.

The 75th Independence Day was celebrated with the "Har Ghar Tiranga" campaign under the Azadi Ka Amrit Mahotsav from August 12-15, 2022. The college also organized a 10-km cycle rally to Mastuana Sahib, Changaal, and Banghawali to honor Shaheed-e-Azam Bhagat Singh on September 28, 2022. Additionally, a short play titled "???? ??? BUTT JAG PYA" was performed on the same day. On November 22, 2022, the NSS department organized a Nukkad Natak called "AAakhir kado Tak," presented by the Theatre Department of Punjabi University, Patiala, to raise awareness about drug abuse.

The college celebrates National Voters' Day, following the Election Commission of India's guidelines. On January 25, 2023, the 13th National Voters' Day aimed to promote electoral awareness and encourage participation in the voting process. On March 3, 2023, a district-level G20 Neighbourhood Youth Parliament was held at the college to promote the concept of "One Earth, One Family." A lecture on "Moral Values and Ethics" was delivered on March 17, 2023, with esteemed guests, including Maharani Umma Devi and Maharani Preety Singh of Nabha, Maharani Raseshwari of Jaisalmer, and Maharani Rajlaxmi of Gondal.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://adcmastuana.org/aqar2223/7.1.9.pdf
Any other relevant information	https://adcmastuana.org/aqar2223/7.1.9.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Akal Degree College, Mastuana, is committed to celebrating national and international days, events, and festivals with active involvement from various departments, committees, NSS, and NCC. Through these activities, the college encourages students to be responsible citizens and instills ethical and moral values in them. Announcements for these events are communicated via notice boards, circulars, and WhatsApp groups.

Here's a summary of key events and celebrations:

- World Environment Day (June 5, 2021)
- Ek Bharat Shresht Bharat Quiz Competition (June 6, 2022)
- International Yoga Day Camp (June 21, 2022)
- Independence Day and Har Ghar Tiranga Campaign (August 12-15, 2022)
- Teachers' Day (September 6, 2022)
- Hindi Divas (September 14, 2022)
- 10-Km Cycle Rally and Short Play (September 28, 2022)
- Punjabi Maah (November 23, 2022): The Languages Department honored Punjabi heritage.
- Mental Health Seminar (December 8, 2022)
- Lohri Festival (January 13, 2023)
- National Voters' Day (January 25, 2023)
- Multi-Lingual Poem Recitation (February 4, 2023)
- International Mother Tongue Day (February 21, 2023)
- Vedic Mathematics Workshop (February 23, 2023)
- National Science Day (February 27-28, 2023)
- District Level G20 Neighbourhood Youth Parliament (March 3, 2023)
- International Women's Day (March 8, 2022)
- Cancer Awareness Camp (March 15, 2023)

- Pi-Day (March 17, 2023)
- World TB Prevention Day (March 24, 2023)

Through these events, Akal Degree College fosters a strong sense of community, cultural diversity, and social responsibility among its students and staff.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

7.2 Best Practices

The college has adopted two best practices, i.e. financial support to the students on merit-cum-means basis, and a free kitchen for all the students.

Merit and Equity based Financial Support:

Under this scheme students with weaker economic backgrounds, but having any specific merit are provided with financial support. The merit might be in academics, sports and in cultural activities, etc. As a result of this practice students from economically weaker families have remained successful in the building of a good career. This practice is beneficial for the college in terms of laurels in the form of achievements in academic, sports, and cultural activities.

Community kitchen for the students:

Sant Attar Singh Ji, the founder of the College was a great visionary of the twentieth century. He was aware of the fact that financial constraints will continue to restrain the students from education attainment. He has started a free kitchen (Langar) for

the students. The free kitchen for students is working for more than 100 years. It has reduced the expenditure of the students and helps them to attain an affordable education.

File Description	Documents
Best practices in the Institutional website	https://adcmastuana.org/aqar2223/7.2.1.pdf
Any other relevant information	https://adcmastuana.org/aqar2223/7.2.1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sant Baba Attar Singh Ji, a respected Saint, Philosopher, and Educationist, pioneered education in the economically and socially backward region of Malwa in 1920. His vision has transformed into a thriving institution, offering a wide range of educational and skill development courses. Situated in a rural setting, the college is dedicated to the overall growth and development of students, focusing on education and skill-building.

To address the decline in moral values and self-discipline among youth, the college provides value-based education along with academic instruction. This attracts parents seeking an institution that reinforces ethical principles. The college offers four value-based courses—Gurmat Sikhya, Naitik Sikhya, Panjabi Sabhyachar, and Community Service—without extra fees, aiming to instill moral values and discipline in students.

In addition to these courses, the college provides skill-based programs such as B.Voc. in Software Development, B.Voc. in Retail Management & IT, a Diploma in Agriculture and Certificate Course in Organic Farming. These programs give students practical skills and hands-on experience to prepare them for the workforce. To enhance technological competency, the college has also introduced several computer application courses at both undergraduate and postgraduate levels.

These diverse offerings help students develop professional skills and meet industry standards, reinforcing the institution's commitment to providing a holistic educational experience that combines moral values and practical skills.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- preparing the Institution for implementation of NEP 2020.
- organising programmes for the professional development of faculty
- organising personality development programmes for the students.
- preparing the students according to the need of the time to improve the employment opportunities.
- plan to make some policies to increase the number of students.
- plan to reduce the drop out ratio.