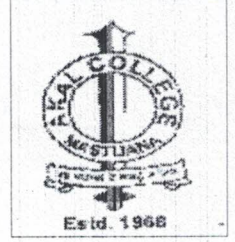




AKAL DEGREE COLLEGE, MASTUANA

Internal Quality Assurance Cell

(IQAC)



ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

(ACADEMIC YEAR: 2020-21)

Date/Duration of Audit: 13-09-2021 TO 22-09-2021 (8 Working days)

Details of Programmes in the college:

S.No.	Name of the Programme	Sanctioned Strength	Actual Strength
UG Courses			
1	Bachelors in Arts	700	278
2	Bachelors in Science (Med, Non-Med & Non-Med with Comp. Sci.)	150	26
3	Bachelors in Commerce	60	46
4	Bachelors in Business Administration	50	18
5	Bachelors in Computer Application	50	20
6	Diploma in Agriculture	50	16
7	B.Voc (Software Dev.)	50	08
8	B.Voc (Retail Mgt.)	50	02
UG Total		1160	414
PG Diploma			
1	PG Diploma in Computer Application	35	14
PG Diploma Total		35	14
PG			
1	M.Sc (Information Technology)	30	02
2	M.Sc (Information Technology)-Lateral Entry	30	03
3	M.A (Punjabi)	30	05
4	M.A (English)	30	10
5	M.A (History)	30	10
6	M.A (Sociology)	30	04
7	M.A (Music)	30	01
8	M.Com	30	10
PG Total		240	45

Out
Akal Degree College,
Mastuana (Sangrur)

1. CURRICULAR ASPECTS

S.No.	Item	IQAC Input	Remarks
1	Curricula developed /adopted have relevance to the local/ national/regional/global developmental needs with learning objectives including program outcomes, program specific outcomes and course outcomes of all programs offered by the Institution	Yes	Punjabi University guidelines are followed
2	No. of new courses introduced in the year	01	Public Administration
3	No. of programs in which Choice Based Credit System (CBCS) /Elective course system has been implemented	15	BA BSc(Non-Medical) BSc(Medical) BBA B.Com MA- Punjabi MA- English MA- History MA-Music MA- Sociology M.Com PGDCA M.Sc-IT B.Voc(Retail Management) B.Voc(Software Development)
4	Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum	Yes	Some Webinars were conducted by various teaching departments in this context.
5	Number of Value-added courses imparting transferable and life skills offered	04	Courses are running successfully

2.TEACHING-LEARNING AND EVALUATION

S.No.	Item	IQAC Input	Remarks
1	Number of full-time teachers	58	03 New teachers were recruited.
2	Number of students enrolled	1072	
3	No. of permanent faculty with Ph.D	19	
4	Preparation and adherence to Academic Calendar and Teaching plans	Yes	Executed by IQAC

5	No. Teachers using ICT for effective teaching	58	All the teachers were able to use ICT tools for Online teaching
6	Remedial Classes for slow learners and backlog students	Yes	2 Sessions are conducted
7	Mentoring System	Yes	No. of Mentors: 39
8	Teachers attending professional development programs	Yes	07 Teacher attended
9	Organisation of Guest Lectures, Industrial Visits, Workshops, etc.,	Yes	07 Webinars were conducted
10	No. of Students undertaking field projects / internships	14	Students of BBA

3. RESEARCH & INNOVATIONS

S.No.	Item	IQAC Input	Remarks
1	The institution has a well-defined policy for promotion of research	Yes	
2	The institution provides seed money to its teachers	Yes	Institute provides Registration fee for any Conference/Workshop/Seminar etc
3	Research Publications	2	
4	Books and chapters in edited volumes / books published, and papers in national/international conference-proceedings.	4	

4. CENTRAL LIBRARY FACILITY

S.No.	Item	IQAC Input	Remarks
1	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment	Yes	
2	Expenditure for purchase of books and Journals	0.43 Lacs	
3	Per day usage of library by teachers and Students	120	

Principal,
Akai Degree College,
(Gurgaon)

4	No. of Books Available in the Library	17067	83 New Books have been purchased for the Library
5	No. of Magazines Subscribed	11	
6	No. of Newspapers in the Library	11	
7	No. of Journals Subscribed	05	2 E-Journals 3-Printed Journals

5. EXAMINATION SECTION

S.No.	Item	IQAC Input	Remarks
1	Pass percentage of outgoing students	95.3	365 Students out of 383 outgoing Students have cleared their exams.
2	No. of Internal Examinations Conducted in the College	02	Once in a semester
3	No. of Students detained due to shortage in attendance	Nil	... in Odd Sem ... in Even Sem
4	No. of Students failed to take the final examination due to failure in House Exams	Nil	... in Odd Sem ... in Even Sem

6. AMENITIES AND SPORTS FACILITIES

S.No.	Item	IQAC Input	Remarks
1	The institution has adequate facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.) and cultural activities	Yes	Indoor Stadium & Play Grounds Multipurpose Hall & Seminar Rooms
2	Awards/medals for outstanding performance in sports, Yoga /cultural activities at national/international	0	
3	Number of sports, Yoga and cultural activities / competitions organised at the institution level.	0	Due to Covid, No such activity was conducted
4	Barrier Free Env't. Of Differently-Abled	Yes	



Principal,
Akal Degree College,
Mastuana (Sangrur)

7. INTERNET CONNECTIVITY

S.No.	Item	IQAC Input	Remarks
1	Institution frequently updates its IT facilities including Wi-Fi	Yes	
2	Student – Computer ratio	11:1	
3	No. of Computers for the Use of Students	90	
4	No. of Computers for the Use of Staff and other Administrative work	10	

8. PLACEMENTS AND HIGHER EDUCATION

S.No.	Item	IQAC Input	Remarks
1	No. Capability enhancement and development schemes	14	
2	No of students benefited by guidance for competitive examinations and career counselling offered by the institution	Outcome Awaited	
3	Number of placements of outgoing students	Outcome Awaited	
4	Students Qualified in Competitive Examinations	Outcome Awaited	

9. SOCIAL SERVICE AND EXTENSION ACTIVITIES

S.No.	Item	IQAC Input	Remarks
1	No. of Initiatives taken to engage with and contribute to local community	06	Visits were made to the surrounding Villages
2	Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development	Yes	
3	Number of students participating in extension activities	121	All The NSS Volunteers along other Students have Participated in Such Activities
4	Number of Students Enrolled In NCC	18	
5	Number of Students Enrolled In NSS	250	

10. ADMINISTRATIVE PROCEDURES

S.No.	Item	IQAC Input	Remarks
1	Budget allocation, excluding salary for infrastructure augmentation	10 Lacs	Including that of ACC
2	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component	0	
3	No. of Students benefited by scholarships provided by the Govt.	175	
4	No. Students benefited by scholarships, freships, etc. provided by the institution besides government schemes	78	
5	Transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases	Yes	
6	Support to differently abled students	Yes	Ramps & Toilets have been constructed to provide them a barrier-free environment
7	Professional development /administrative training programs organized by the Institution for teaching and non-teaching staff	04	

11. SUGGESTIONS FOR IMPROVEMENT:

1. More of the Parents and Alumni should be motivated by the mentors/Tutors so as to increase their participation in feedback process for the betterment of the college.
2. More efforts should be made to increase the student intake in all the courses running in the college.
3. Teachers should be motivated to participate in conferences and publish their findings.
4. The College is also advised to organize and host a National Level Seminar or a conference on Higher Education in India in order to bring up more ideas to cater to the educational needs of the region.


Signature of IQAC Co-ordinator

Name: Dr. Nirp Jeet Singh

Designation: Associate Professor

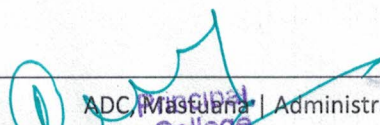
Contact No: 9814924148


Signature of IQAC Member Secretary

Name: Dr. Anish Soni

Designation: Assistant Professor

Contact No: 9812134550


ADC, Mastuana
Akai Degree College,
Sangrur